

Time & Talent Opportunity Description

POSITION: **Baptism Team Member**

PURPOSE OF POSITION: To assist Steward for Sacramental Preparation in developing and implementing preparation for and celebration of the Sacrament of Baptism for Infants and Small Children.

RESPONSIBILITIES include any or all of the following:

1. Assist with hospitality, set-up and clean-up for Baptism classes.
2. Assist the Steward for Sacramental Preparation in conducting the preparation classes which includes:
 - a. Facilitating small group discussions
 - b. Sharing faith experiences with participants
 - c. Participating in prayer and ritual experiences
 - d. Providing ongoing feedback and evaluation on the classes
3. Contact families the week prior to the celebration of Baptism to confirm the date, time and answer any other questions for baptisms you will be facilitating.
4. Provide hospitality and check-in for parents and families on the date of Baptism
5. Assist the sacristan at the celebration of Baptisms either during Mass or at Group Baptisms after Mass on designated Sundays.

QUALIFICATIONS/GIFTS/SKILLS NEEDED:

1. Appreciation of and respect for the diversity of faith experiences
2. Desire to share one's faith with others
3. A developed sense of hospitality
4. An awareness of the Church's understanding of Baptism
5. Organizational skills
6. An active member of St. Michael Parish participating in the communal and sacramental life of the parish

AMOUNT OF TIME REQUIRED:

Team members are asked to commit to one preparation series a year (Fall, Winter or Spring) which includes three two hour classes for a total of six hours. In addition they are asked to be team liaison at the celebration of baptisms during or after Mass on designated dates during the year according to personal availability.

WHEN MINISTRY IS PERFORMED:

Preparation Classes – 3 session series, 6:30-8:30 p.m. held in Fall, Winter and Spring.
Baptisms – Weekend Masses (5:00, 7:30, 8:30, 9:30, 10:30, 11:30 or 5:00 LT)
Group Baptisms are held at 1:00 p.m. Downtown approximately once a month.

LENGTH OF COMMITMENT:

Minimum of one year

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TRAINING PROVIDED:

Facilitator training provided for the preparation classes. Separate training provided to assist at the baptisms.

RESPONSIBLE TO:

Steward for Sacramental Preparation

SUPPORT PROVIDED BY:

Steward for Sacramental Preparation

EFFECTIVE DATE: July 1, 2014

REVIEWED: June 24, 2014